2011 ANNUAL SECURITY REPORT AND SAFETY GUIDE
To Our Seminole State College Community:

Recent random tragic events in public gathering places and at educational institutions have reinforced the need for each of us to be ever-vigilant. With that in mind, please know that the safety and security of our students, employees, and visitors are of paramount importance to all of us at Seminole State College. We continually strive to provide the safest possible environment where you can learn, interact with your fellow students and professors, and experience personal growth.

To do this, we need your help in fostering and maintaining an environment of safety and collegiality. We encourage every Seminole State constituent to embrace the College's "Core Values" of respect, integrity, excellence, knowledge, and academic freedom. By practicing and espousing these values -- collectively and individually -- we can better accomplish our stated goal of an open, welcoming environment that is conducive to optimal learning and achieving great things.

We hope that you will take the time to review this annual report and its many pertinent safety tips and important information ... ranging from the latest security statistics to our newest collegewide safety initiatives. Please read it carefully as we want to help insure that you have a great experience at Seminole State!

Also, please be sure to notify Security if you see something that appears to be out of the normal or could potentially create an unsafe situation. Safety and security are everyone's responsibility.

Here's to a GREAT year of learning and achieving for you!

Sincerely,

Dr. E. Ann McGee
President
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The Clery Act is a federal mandate requiring all institutions of higher education (IHEs) that participate in the federal student financial aid program to disclose information about crime on their campuses and in the surrounding communities. The Clery Act affects virtually all public and private IHEs and is enforced by the U.S. Department of Education. The Clery Act requires colleges and universities to annually comply with the following guidelines:

- Publish three years of campus crime statistics and basic security policies by October 1st.
- Disclose crime statistics for each campus and public areas immediately adjacent to its campuses.
- Provide timely warnings to the campus community for crimes that may pose a threat to students and employees.
- Work with local law enforcement and other college officials to compile and make the annual report available to all students and employees.

Seminole State College of Florida’s crime statistics have been disclosed in compliance with the Federal Jeanne Clery Act. We hope that the statistics will reassure students, faculty, staff and visitors that our campuses are safe places to learn, work and study.
Mission Statement:

The Campus Safety and Security Department of Seminole State College of Florida is committed to delivering quality services to the campus community. We are dedicated to providing a safe and secure environment, through partnerships that reduce crime, build trust, and enhance the quality of life in our academic communities. We are committed to delivering a high standard of customer service to our community in an effective, responsive, and professional way.

Values:

The values of the Seminole State College Campus Safety and Security Department reflect those of the college and our community. We dedicate ourselves to upholding the highest standards of ethical performance to garner the trust of the community we serve. We will adhere to the Core Values of the College: *Respect, Integrity, Excellence, Knowledge, and Academic Freedom*.

Vision:

The Seminole State College Campus Safety and Security Department will support a student-centered learning environment by anticipating the current and future needs of the College. We will deliver services that are proactive and professional. We will continuously strive for ways to improve safety and enhance our services. We will document, review, and plan our services based upon the needs of a growing institution.

Goals:

- Provide a safe and secure Campus by conducting frequent patrols on foot, vehicle, or by other available means.
- Deliver quality and efficient services through timely response to calls for assistance.
- Interact with students, staff, faculty, administrators, and Campus visitors in a friendly, courteous, and professional manner.
- Maintain professional development and training of safety and security personnel to increase or further develop skill levels.
- Remain abreast of trends and changes within the education, safety and security, and risk management fields.
- Support a collaborative, innovative, and proactive approach in the development of partnerships with other College departments or community members that will provide better services to the Campus community.
- Be proactive in patrolling and monitoring techniques to prevent or minimize crime.
- Support the academic pursuits of a culturally diverse community.
- Maintain and upgrade communications, alarm, key and access control, and security camera systems for effective security services.
CAMPUS SAFETY AND YOU:

Seminole State College of Florida is dedicated to providing a safe and secure environment for students, staff, faculty, and visitors who study, work, or visit any of its Campuses. All individuals are expected to conduct themselves with proper respect for one another and the property of each other. We want you to enjoy a safe Campus and the right to be free from acts of violence and threats of violence. But, be mindful that no campus is totally immune from problems that may affect personal or institutional safety. We need your help to ensure that Seminole State College stays safe. We encourage you to review the information in this report which will help in educating you on what is happening at Seminole State as it relates to crime and Campus security. The report is published annually in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Act (20 USC § 1092(f)) that requires colleges and universities to disclose information about crime on and around their campuses. In addition, we offer the following suggestions for staying safe while on campus:

- At night, stay in well lighted areas.
- Remain alert to your surroundings and report suspicious activity to Campus Security.
- If you suspect someone you see on Campus is a potential threat to the safety of others, call Security immediately and do not approach the person yourself. We advocate “if you see something; say something.”
- Always lock your car doors and do not leave valuables visible on the seat.
- While on Campus, do not leave your property unattended, even if you only plan to step away for a few minutes. It only takes seconds for a thief to steal your property.
- Lock your office when it is unoccupied. Do not prop doors open.
- Carry your keys in hand so that you are ready to enter your car or building.
- Copy all important papers and cards in your purse or wallet and keep them in a safe place. This will prove invaluable if your purse or wallet is lost or stolen.
- Call security for an escort to or from your car at night if you feel uncomfortable walking alone.
- Be wary of possible scams; if an offer sounds too good to be true, it may be a scam. Trust your instincts and use good business practices.
Campus Security Department Authority and Jurisdiction:

Seminole State College employs Security Officers and Supervisors under the direction of the Executive Vice President of Administrative Services. All Security personnel are trained and licensed under Chapter 493 of the Florida Statutes. The Security Officers respond to emergency and non-emergency incidents on Campus; provide traffic control and direction; assist students and employees; evacuate buildings; and respond to accidents and medical emergencies.

Security personnel receive training in CPR/AED/First Aid and other areas that include but are not limited to:

- Incident Command and the National Incident Management System (ICS/NIMS) for Emergency Response
- Emergency Notification System
- Evacuation Procedures
- Evac-Chair training
- Safety Procedures
- Active Shooter
- Suicide Prevention

Security officers actively patrol each Campus during operational hours. At the Sanford/Lake Mary Campus, security officers patrol the campus during both operational and non-operational hours. In addition, the department maintains a cooperative relationship with the Seminole County Sheriff’s Office, Sanford Police Department, Lake Mary Police Department, and the Altamonte Springs Police Department, all of whom may respond to our Campuses to complete police or accident reports, conduct criminal investigations or to respond to other emergencies.
Reporting Emergencies and Crime on Campus:

Seminole State College of Florida encourages anyone who is the victim or witness to any crime to promptly report the incident to the Campus Safety and Security Department. All students, employees and visitors should immediately report crimes in progress, medical emergencies or fire by calling security, or by calling the appropriate police or fire agencies by dialing 9-1-1. If inside a Campus building, there are red-colored telephones in the corridors of most buildings that may also be used to call for assistance.

- Sanford/Lake Mary Security – (407) 708-2178
- Altamonte Springs Security – (407) 404-6100
- Heathrow Security – (407) 708-4410
- Oviedo Security – (407) 971-5020

Individuals may also report crimes that are no longer in progress by contacting any of the Campus Security Offices. If you are the victim of a crime and wish to file a police report, Campus Security will contact the appropriate law enforcement agency to meet with you. Keep the following in mind in order to provide as much information as possible to the police and to help your case:

- If assaulted, try to provide a good description of the person such as height, weight, hair color, clothing description, and mode and direction of travel.
- If your car is damaged or burglarized, provide the time you arrived on Campus and where you parked. Remember, a police report may be required to satisfy insurance company requirements.
- If your property is stolen, provide serial and model numbers (if known), complete description, along with any other identifying data to assist in recovery.
- If your office is burglarized, provide the time you left the office and whether or not the door was locked when you left and when you returned. In addition, take a complete inventory and report any items that may have been stolen; both College-owned and personal property.

Seminole State College of Florida provides emergency blue light phones in strategic parking lot locations around each Campus. You can activate the phone by pushing the button on the call box. It will immediately connect you to Campus Security. These phones are for emergency use only.

In addition, the College has strategically placed security cameras in a number of buildings and parking lots on most campuses, along with access-controlled electronic doors to augment safety measures.
Timely Warning Policy:

In compliance with the Federal Jeanne Clery Act concerning timely warning of crimes or other events that represent a threat to the safety for those on Campus and in the immediate area, Seminole State College uses the following criteria to determine whether a timely warning should be issued:

- A serious crime has been committed and a timely warning will aid in the prevention of similar occurrences.
- The suspect(s) has not been identified or apprehended.
- Because of this crime, there is a substantial risk to the physical safety of students and employees.
- The crime involves serious bodily injury or the threat of serious bodily injury.
- It is a Clery reportable crime (e.g. Arson, Robbery, Sex Offenses).
- There is a pattern of crimes against persons or property and a timely warning will help members of the community protect themselves or their property.

When the above criteria is met, timely warnings known as “Crime Alerts” are issued to the Campus community via College-wide e-mail, web pages, cellular phone text messaging, and sometimes printed flyers or posters. Other available means may be utilized to further disseminate the information.

Emergency Response and Notification System:

Seminole State College maintains a comprehensive Emergency Management Plan, along with Policies and Procedures to respond to campus emergencies. The plan is based on an all-hazards disaster response platform that complies with FEMA guidelines for Higher Education which includes, planning, mitigation, response, and recovery actions. In the event of a significant emergency or situation involving an imminent threat to the health and safety of the Campus community, the College uses a multi-layered approach to notify the community.

How You Will Be Notified:

Seminole State uses multiple methods to reach members of the College community which includes students, faculty, staff, parents, alumni, visitors, and the news media.

Follow these steps to receive emergency notifications:

- Listen for emergency broadcasts through the Emergency Alert Phone System. Speaker phones are located in all classrooms, labs and offices at Seminole State.
- Visit www.seminolestate.edu for updates.
• Check the College's home page, online Newsroom, and Facebook and Twitter sites for updated information.
• Call the Emergency Hotline at 407.708.2290.
• Check your mobile phone for emergency text messages.
• Check your Seminole State e-mail account. When possible, Seminole State will e-mail messages to students, faculty and staff.
• Look for fliers, alerts on Campus TV screens and regular updates from the news media.
• We also recommend signing up for alerts via Seminole County Emergency Operations Center at www.alertseminole.org

Obtaining Information Regarding Security Procedures and Practices:

Seminole State College Campus Safety and Security Department maintains a daily crime log available for public inspection at the Sanford/Lake Mary Campus.

• An electronic version of this report is available online at www.seminolestate.edu/security
  A paper copy will be provided upon request.
• Security Policies and Procedures can be viewed on the college website: www.seminolestate.edu/policies-procedures

Access to College Facilities:

The buildings and grounds of Seminole State College are well-maintained by the Facilities Department in the interest of students, staff, faculty, and visitors. Access to administrative and academic facilities is generally limited to students, employees and visitors for the purpose of study, work, teaching, and conducting College business. At times, there may be cultural, athletic or other events held in College facilities that are open to the public.

• **Seminole State Identification** – there may be times, because of exigent or emergency circumstances, when it becomes necessary for Campus Safety and Security to request proper identification from an individual. These requests may be the result of a complaint from a member of the Campus community, or the personal observation of suspicious activity by a Security Officer on patrol or special security checks.

• Requests for identification are not frequent, but may be necessary for the protection of everyone on Campus. Remember to carry your Seminole State College Blue and Gold identification card with you at all times and be cooperative if a Security Officer asks to see your identification. This is especially true during non-business hours or in secluded or isolated locations.

• **Reporting intruders or suspicious activity** – if you return to your office or classroom and find a stranger inside, it is advisable to simply say “may I help you?” The stranger may have a cover story, such as; looking for a friend, trying to find employment, etc. Regardless of the story provided, make a mental note of the individual’s appearance, age, height, weight, and clothing so that you can notify the Safety and Security Department as soon as it is safe to do so. **Remember**, do not confront or chase the individual if he/she
flees. Such action has a high degree of risk and could result in injury to you or members of the Campus community. Typically, the individual will leave once he/she provides you with a cover story. You should then notify the Safety and Security Department.

Publicly Accessible Automated Electronic Defibrillators (AED’s)

Seminole State College has placed AED’s on each Campus in publicly accessible areas. The AED unit provides lifesaving electrical shocks to victims of cardiac arrest and can be operated without formal training or experience. However, we encourage students and employees to obtain CPR, First Aid, and AED training. The AED’s are maintained by the Environmental Health and Safety office. If needed, you can find an AED in these locations:

Sanford/Lake Mary Campus:

- Student Services building, adjacent to Information Desk.
- Weldon building, between first floor restrooms.
- Science building, 2nd floor between restrooms
- Public Safety building, lobby near restrooms.
- Partnership building, adjacent to restrooms on each floor.
- B building/Academic Foundations, 2nd floor adjacent to elevator.
- Student Center, near vending machines and Security Office.
- L building, corridor next to Human Resources Office.

Altamonte Springs Campus:

- 1st floor, adjacent to the Security Office.

Heathrow Center:

- 1st floor, adjacent to restrooms.

Oviedo Campus:

- OVE building, adjacent to 1st floor restrooms.
- OVF building, adjacent to 1st floor restrooms.

Weapons on Campus

Florida State Statue 790.115, Seminole State College Policy 3.010, and the Student Code of Conduct prohibit the possession, control, or display of any firearm, electric weapon or device, destructive device, or other weapon defined in Florida State Statute 790.011, while on college property. Individuals who possess a State of Florida Concealed Weapons permit are not exempt. The only exceptions are duly sworn law enforcement officers.
Smoking Policy:

It is the policy of the District Board of Trustees that all Campuses and Centers of Seminole State College be designated as non-smoking areas. In the interest of the health and welfare of students, employees, and the public, smoking is prohibited in all Campus facilities. However, smoking is permitted in approved designated locations. These areas are identified on College maps for each Campus by the following symbol: 🍀Smoking areas. Smoking is not permitted in any other campus buildings or premises, or in any vehicle the College owns, hires or leases.

Alcohol and Other Illegal Drugs on Campus:

It is the policy of Seminole State College and its Board of Trustees, that alcoholic beverages be prohibited on all Campuses and Centers. However, the President is authorized to grant approval for alcoholic beverages at College facilities for individual events under certain restrictions and guidelines. For further information, please see: [www.seminolestate.edu/polices-procedures/facilities/6.011](http://www.seminolestate.edu/polices-procedures/facilities/6.011)

Seminole State College has adopted a Drug-Free Workplace (Policy 2.100) and is committed to providing a drug-free environment for students, faculty and staff. The unlawful manufacture, sale, distribution, possession, or use of illicit drugs by students or employees is prohibited.

Educational information about alcohol and other drugs is available to students in the Student Affairs Counseling Office. The Counseling Office may provide referrals to appropriate treatment facilities if any student is in need of help for alcohol or other drug dependency problems. Employees needing assistance may contact Human Resources or the Employee Assistance Program (EAP).

Rape and Sexual Assault

Seminole State College strives to ensure the health and safety of all individuals on its Campuses. The College expects students and employees to adhere to College Policies and Procedures; as well as, State and local laws. The College does not tolerate sexual misconduct or abuse, such as sexual assault, rape, harassment, or any other form of nonconsensual sexual activity.

If you are the victim of a sexual battery, sexual assault, date or acquaintance rape, the College wants you to know that help is available. Oftentimes, a victim may feel embarrassed or ashamed; feel guilty as though they did something wrong or were somehow responsible; fear retaliation or humiliation; or want to keep what happened to themselves. While these are all normal emotions, the College encourages you to seek help from a trusted friend, counselor, or other trained professional. Also, know that sex crimes are not limited to rape and sexual assault. There are other types of unacceptable or offensive behaviors that are crimes, such as, persons who expose themselves, voyeurs, and those who make obscene or harassing telephone calls. In order for the College to effectively deal with sexual assaults and other related offenses, it is vital that these incidents be reported to the Campus Safety and Security Department or law enforcement.
If you are a victim:

- Get to a safe place as soon as you can.
- Know that you have rights and options.
- If you wish to report the incident to police or if you are in immediate danger, call 9-1-1. Stay on the phone with the police dispatcher as long as you can until police arrive.
- If needed, get medical attention as soon as possible.
- Try to preserve all physical evidence. Do not wash your body or your clothes. If possible, do not change your clothing. Do not alter or change the scene of the crime.
- Use the victim-assistance services offered by community or law enforcement agencies.
- Even if you are unsure about filing charges, notify the police or Campus Safety and Security Department. The police or Security Officers will help you whether or not you choose to prosecute or file a police report.

What to expect from Campus Safety and Security:

- We will ensure that the victim of any sex offense is treated with sensitivity and respect.
- Security Officers are trained to treat victims with dignity and understanding.
- We will act without prejudice or blaming the victim.
- If the victim is more comfortable speaking with an Officer of the same gender, it will be accommodated.
- Security Officers will utilize a private office or room to meet with or interview the victim.
- Security Officers will inform the victim of available resources and services.
- If the victim wishes to file a police report, Security Officers will contact the appropriate law enforcement agency to initiate a report and investigation.

Sex Offender Registration Policy:

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Act, the College is required to advise the Campus community of where to obtain information on registered sex offenders. Students, faculty, staff, and visitors may use the Florida Department of Law Enforcement (FDLE) website to access information pertaining to sex offenders and sexual predators: [http://offender.fdle.state.fl.us/offender/homepage.do](http://offender.fdle.state.fl.us/offender/homepage.do)

Student Disciplinary Procedures:

Seminole State College expects students to conduct themselves as mature, responsible citizens at all times and in all places. Any student whose conduct, whether on or off Campus, or at any time is in violation of the law, or is disruptive to the College, may be subject to disciplinary action, including but not limited to probation, suspension and dismissal.

Alleged violations of the Student Code of Conduct, Campus Regulations or other misconduct are subject to referral to the Academic Affairs Student Conduct Office which has the primary responsibility for the administration of student discipline, including the investigation of alleged
student violations of the Student Code of Conduct. The College will abide by all Florida Statutes and Florida Board rules applicable to student discipline. Due process, as addressed in College Procedure 1.220 will be provided to ensure students receive fair and equitable treatment and are clearly aware of their rights and responsibilities. For more information: http://www.seminolestate.edu/policies-procedures/procedures/studentinfo/3.0900

**Workplace Safety:**

Workplace violence is any act of physical violence - threats of physical violence, harassment, intimidation, bullying, stalking, or other threatening, disruptive behavior that occurs at the work site. Workplace violence can affect or involve employees, visitors, contractors, students, and other non-College individuals.

A number of different actions in the work environment can trigger or cause workplace violence. It may even be the result of non-work related situations such as domestic violence or road rage. Workplace violence can be inflicted by an abusive employee, a manager, supervisor, co-worker, customer, family member, or even a stranger. Whatever the cause, or whomever may be the perpetuator, the College does not tolerate violence of any kind.

There is no sure way to predict human behavior and while there may be warning signs, there are no specific profiles of a potentially dangerous individual. The best prevention comes from identifying any problems early and dealing with them.

Employees should contact the Office of Human Resources or Campus Safety and Security for assistance.

**Examples of Behaviors of Concern:**

- Yelling
- Cursing
- Waving arms or fists
- Verbally abusing others
- Refusing reasonable requests to calm down
- Moving close to you in an aggressive manner
- Throwing things, pounding on a desk or door
- Verbal abuse of co-workers or others through phone calls, e-mails, etc.
• Statements such as “you better watch your back”; I’ll get you; you’ll be sorry
• Frequent outbursts
• History of threats/violent acts

Crime Prevention and Safety Tips:

Theft – college campuses can be frequent targets for thieves. Vigilance and awareness is your best defense. Here are a few suggestions:

• Engrave or mark all valuable personal property with your driver’s license number. It will help the police in tracking or recovering stolen goods.
• Lock your doors when you leave your office. Oftentimes, theft of College property occurs when an area is left unlocked.
• Refrain from propping doors open. If a lock is broken, report it to Maintenance via the TIM system.
• Do not carry large amounts of money with you.
• Don’t leave laptop computers, iPads, cell phones, book bags, or other personal belongings unattended in labs, classrooms or libraries, even if you only plan to step away for a few minutes. It only takes a thief seconds to steal your property.
• Carefully guard all College PINS and passwords; your Higher One Card; credit cards; bank account information and ATM PIN. Do not write your PIN on the back of your card(s).
• Copy all the important papers and cards you carry in your purse or wallet, including your driver’s license. Keep the copies in a safe place. This will prove invaluable if your purse or wallet is lost or stolen.
• Report thefts to the Campus Safety and Security Department.

Auto Burglary and Theft – Central Florida has a fairly high rate of auto thefts. Cars are stolen for joyriding or the thief may strip it for parts. Stolen vehicles are also used to commit other crimes. To reduce your chances of becoming a victim of auto theft or burglary, follow these tips:

• Lock all doors and windows. Consider using an alarm or wheel-locking device such as “the club.”
• Remove visible valuables from your car. Do not hide them under the seat and refrain from allowing others see you place items in your trunk.
• Never leave your vehicle running while unattended.
• In parking lots, be aware of people wandering through the lot, looking into parked cars.
• Do not hide spare keys where others can find them.
• Record the serial numbers of your belongings.
• Install an anti-theft device, such as a starter disabler; kill switch or fuel shut-off switch. These can render your vehicle un-drivable.
• Do not leave important papers such as bank statements, credit card statements, or other important documents in your car. If your car is stolen, this may lead the thief to your home or place of employment.
• Photocopy your registration and insurance information and keep the copies in a safe place other than your vehicle.
• Do not offer rides to anyone you do not know, even if he/she claims to be a student.
• Do not mark your key chain with your name, address or license number. Lost keys can lead to theft.

Active Shooter – an active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area. In most cases, active shooters use firearms, and there is no pattern or method to their selection of victims.

Active shooter situations are unpredictable and evolve quickly. Because active shooter situations are often over within 10 to 15 minutes and sometimes before law enforcement arrives, it is important that students and employees prepare themselves mentally and physically to deal with this type situation. We offer the following:

• Be aware of your environment and any possible dangers.
• Take note of the two nearest exits in any facility you visit.
• Be sure to have an escape route and plan in mind.
• Evacuate if there is a safe escape route.
• If possible, help others escape.
• Call 9-1-1 when it is safe to do so and provide as much information possible about the shooter, number and types of weapons.
• Hide out if evacuation is not possible. Find a place to hide where the active shooter is less likely to find you.
• Remain calm.
• If you must hide out, remember to silence your cell phone and other devices.
• As a last resort, and only if your life is in immediate danger, attempt to disrupt, and/or, incapacitate the active shooter.
• When law enforcement arrives on scene, follow officers’ instructions; immediately raise hands and spread your fingers; avoid making quick movements toward officers; and avoid pointing, screaming or yelling.
• Take advantage of training offered by the College.

Identity Theft:

Identity theft is a crime in which someone obtains and uses another person’s personal identification or data in some way that involves fraud or deception; typically for financial gain and without that person’s permission or knowledge. The personal data can be bank account and credit card information, social security number, College identification, driver’s license, or other personal identifiers. There are measures you can take to minimize the risk of becoming a victim of identity theft:

• Be wary of giving out personal information to others unless you have a reason to trust them.
• Limit the information on personal checks; do not have your social security number, driver’s license number, and telephone numbers printed on them.
• Check financial information regularly and examine records for any unrecognized or unauthorized transactions. If you notice any suspicious transactions, contact your financial institution immediately.
• Periodically, check your credit report with the three principal credit reporting companies: Equifax, Experian, and TransUnion. These companies and the United States Federal Trade Commission are accessible via the web. Remember, you may obtain up to three free credit reports each year.
• Maintain computer security by installing firewalls and any number of spyware programs and do not share your passwords with anyone.
• Report any suspected identity theft or identity fraud to the police.
• In compliance with the Fair and Accurate Credit Transactions (FACT) Act of 2003, Seminole State College established a Red Flag Identify Theft Prevention Program to detect, prevent, and mitigate identity theft. For more information: http://www.seminolestate.edu/policies-procedures/general/1.600
## Campus Safety and Security Emergency Phone Numbers:

<table>
<thead>
<tr>
<th>Service</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Sanford/Lake Mary Security Office</td>
<td>(407) 708-2178</td>
</tr>
<tr>
<td>Altamonte Springs Security Office</td>
<td>(407) 404-6100</td>
</tr>
<tr>
<td>Oviedo Security Office</td>
<td>(407) 971-5020</td>
</tr>
<tr>
<td>Heathrow Security Office</td>
<td>(407) 708-4410</td>
</tr>
<tr>
<td>Director, Campus Safety and Security</td>
<td>(407) 708-2492</td>
</tr>
<tr>
<td>Environmental Health and Safety</td>
<td>(407) 708-2486</td>
</tr>
<tr>
<td>Risk Management and Insurance</td>
<td>(407) 708-2005</td>
</tr>
<tr>
<td>Director, Facilities and Planning</td>
<td>(407) 708-2401</td>
</tr>
<tr>
<td>Associate Vice President, Human Resources</td>
<td>(407) 708-2170</td>
</tr>
<tr>
<td>Director, Legal Affairs</td>
<td>(407) 708-2363</td>
</tr>
<tr>
<td>Executive Vice President, Administrative Services</td>
<td>(407) 708-2430</td>
</tr>
<tr>
<td>Vice President, Information Technology &amp; Institutional Resources/Emergency Response Team - Chair</td>
<td>(407) 708-2258</td>
</tr>
<tr>
<td>Vice President, Student Affairs</td>
<td>(407) 708-2271</td>
</tr>
<tr>
<td>Sanford Police Department</td>
<td>(407) 688-5199</td>
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<tr>
<td>Seminole County Sheriff’s Office</td>
<td>(407) 665-6650</td>
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<tr>
<td>Altamonte Springs Police Department</td>
<td>(407) 339-2441</td>
</tr>
<tr>
<td><strong>Emergency Police/Fire/Rescue</strong></td>
<td><strong>9-1-1</strong></td>
</tr>
</tbody>
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The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)

The Clery Act is a Federal mandate requiring all institutions of higher education (IHEs) that participate in the Federal Student Financial Aid Program to disclose information about crime on their campuses and in the surrounding communities. The Clery Act affects virtually all public and private IHEs and is enforced by the U.S. Department of Education. The Clery Act requires colleges and universities to publish three years of campus crime statistics and basic security policies.

Seminole State College of Florida has disclosed its crime statistics in compliance with the Clery Act. The College hopes the statistics will reassure students, faculty, staff, community members, and visitors that our Campuses are safe.

Definition of Clery Crimes:

Murder/Manslaughter – the willful killing of one human being by another.

Negligent Manslaughter – the killing of another person through gross negligence.

Forcible Sex Offenses – any sexual act directed against another person, forcibly, and/or, against that person’s will; or not forcibly or against the person’s will when the victim is incapable of giving consent. Including: forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

Non-Forcible Sex Offense – unlawful, non-forcible sexual intercourse including, incest and statutory rape.

Robbery – the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence, and/or, putting the victim in fear.

Aggravated Assault – an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary – the unlawful entry of a structure to commit a felony or theft.

Motor Vehicle Theft – the theft of a motor vehicle.

Arson – to unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device.

Liquor Law Violation – the violation of laws, ordinances, or college policy prohibiting the sale, purchase, possession of alcoholic beverages.

Drug Law Violation – the unlawful cultivation, manufacture, distribution, sale, purchase, possession or transportation of any controlled drug or narcotic substance.

Weapons Law Violation – the violation of laws, ordinances, or college policy prohibiting the manufacture, distribution, sale, purchase, possession or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

Hate Crimes – any of the aforementioned offenses and any other crime where victim is intentionally selected based on race, gender, religion, sexual orientation, ethnicity/national origin or disability.
### Seminole State College of Florida Crime Statistics

- **S/LM** – Sanford /Lake Mary Campus
- **ALT** – Altamonte Springs Campus
- **GEN** – Geneva Center
- **HEA** – Heathrow Center
- **OV** – Oviedo Campus

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