INTRODUCTION

Seminole Community College (SCC) in collaboration with the College of Health & Public Affairs at the University of Central Florida (UCF) has constructed an agreement for an AA (which includes a Health Information Management/Medical Record Coder Applied Technology Diploma) to a BS in Health Information Management. If the program of study described below is followed, it will be possible for students to enter the upper division in the College of Health & Public Affairs in the major of Health Information Management. Students who have not completed the proper prerequisites will need to complete them prior to enrollment in specific core courses.
ASSOCIATE IN ARTS WITH A
HEALTH INFORMATION MANAGEMENT/MEDICAL
RECORD CODER APPLIED TECHNOLOGY DIPLOMA
SEMINOLE COMMUNITY COLLEGE

Students wishing to participate in this agreement will complete the following requirements:

1) The SCC college credit certificate program as part of the Health Information Management/Medical Record Coder Applied Technology Diploma which consists of 35 credit hours of college course work. (CGS 2100 is included as a requirement for the program and is a required common program prerequisite for the BS in Health Information Management.)

2) The SCC general education requirements consisting of 36 credit hours which include the common program prerequisites of BSC 2093C, BSC 2094C and STA 2023.

3) Two additional common program prerequisite courses (ACG 2021C and ACG 2071C).

4) Any other courses required as prerequisites by Seminole Community College in order for the student to complete the certificate program and the Associate in Arts.

All students undertaking this course of study will be expected to complete the course work necessary to fulfill the AA degree requirements before enrolling in the UCF degree program.

Total semester hours at SCC (minimum 77hrs)

Students must meet all requirements for the awarding of the Associate in Arts from Seminole Community College.
BACHELOR OF SCIENCE DEGREE IN
HEALTH INFORMATION MANAGEMENT
UNIVERSITY OF CENTRAL FLORIDA

Admission Requirements - Limited Access Program

- UCF application for admission must be submitted by the program deadline of March 1st
- Separate application to the limited access program must be made directly to the program prior to
March 1 of the year admission is sought
- Student must complete all general education and foreign language admissions requirements and
common program prerequisites prior to the start of the program
- All applicants must have a minimum overall GPA of 2.5 and complete all program prerequisite
courses with at least a grade of “C” (2.0).

Common Program Prerequisites*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACG 2021</td>
<td>Principles of Financial Accounting</td>
<td></td>
</tr>
<tr>
<td>ACG 2071</td>
<td>Principles of Managerial Accounting</td>
<td></td>
</tr>
</tbody>
</table>

*BSC 2093C, BSC 2094C, and STA 2023 are included in the GEP requirements for the
AA from SCC. CGS 2100 is a required course in the AA from SCC.

Core requirements (48 hrs)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSA 4193</td>
<td>Health Care Automation</td>
<td>3 hrs</td>
</tr>
<tr>
<td>HIM 3806L</td>
<td>Professional Practice Exp. I</td>
<td>2 hrs</td>
</tr>
<tr>
<td>HIM 3116C</td>
<td>Health Record Organization &amp; Mgt</td>
<td>4 hrs</td>
</tr>
<tr>
<td>HIM 3816L</td>
<td>Professional Practice Exp. II</td>
<td>2 hrs</td>
</tr>
<tr>
<td>HSC 3640</td>
<td>Health Law</td>
<td>3 hrs</td>
</tr>
<tr>
<td>MAN 3025</td>
<td>Management of Organizations</td>
<td>3 hrs</td>
</tr>
<tr>
<td>HIM 4344C</td>
<td>Health Information Department Mgt</td>
<td>4 hrs</td>
</tr>
<tr>
<td>HSA 3170</td>
<td>Health Care Finance</td>
<td>3 hrs</td>
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<tr>
<td>HIM 4506C</td>
<td>Performance Improvement</td>
<td>3 hrs</td>
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<tr>
<td>HIM 4836L</td>
<td>Professional Practice Exp. III</td>
<td>2 hrs</td>
</tr>
<tr>
<td>HIM 4676</td>
<td>Professional Development Issues in</td>
<td></td>
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<tr>
<td></td>
<td>Health Information Management</td>
<td></td>
</tr>
<tr>
<td>HIM 4656C</td>
<td>Health Information Mgt Systems</td>
<td>3 hrs</td>
</tr>
<tr>
<td>HIM 4837L</td>
<td>Professional Practice Exp. IV</td>
<td>2 hrs</td>
</tr>
<tr>
<td>HSA 4109</td>
<td>Principles of Managed Care</td>
<td>3 hrs</td>
</tr>
<tr>
<td>HSA 4838</td>
<td>Intro to Research in Health Prof</td>
<td>3 hrs</td>
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<tr>
<td>HIM 4838</td>
<td>Management Affiliation</td>
<td>5 hrs</td>
</tr>
</tbody>
</table>

Degree Requirements

- Students should consult with a departmental advisor
- A minimum overall GPA of 2.5 and a minimum grade of “C” (2.0) in prerequisites and major
courses is required for admission to, continuation in, and graduation from the Health Information
Management program
- A minimum UCF GPA of 2.0
- 60 semester hours earned after CLEP award
- 48 semester hours of upper division credit completed
- 31 semester hours of coursework completed in residency (last 30 hours) at UCF
- A maximum of 45 semester hours of extension, correspondence, CLEP, Credit by Exam, and
Military credit permitted
- Completion of the General Education Program, the Gordon Rule, and CLAST requirements

Total Semester Hours Required (Minimum 125 hrs)
AGREEMENT PROVISIONS

Admission Requirements
Students must be admitted to UCF prior to beginning the program. Students who have completed an AA including a Health Information Management/Medical Record Coder Applied Technology Diploma, and the appropriate common program prerequisites at SCC and maintained a 2.5 GPA (not counting grade forgiveness) in transfer work will be admitted to the program in the UCF College of Health & Public Affairs.

Foreign Language Admission Requirement
Students who have not completed two credits of the same language or American Sign Language in high school must complete a minimum of eight semester hours of college level foreign language or demonstrate proficiency. Students admitted to UCF without completing this requirement must satisfy it prior to graduation from the University.

Immunization
Students who matriculate at a state university are required to provide proof of immunization against Rubeola (measles) and Rubella (German measles) prior to enrollment.

Updates
This agreement is subject to change by legislative action, the Department of Education, the Florida Board of Education, University of Central Florida, Seminole Community College, or external accrediting agencies. This agreement will be reviewed by both parties on a yearly basis to ensure the timeliness of this document.

Resources
Resources for implementation of the Agreement may come from either party, depending upon budgetary availability. No party hereto is obligated hereby to expend any resources whatsoever in connection with this Agreement. No implementation of any portion of the Agreement, nor commencement of any specific projects, may be initiated prior to the written assurance of such budgetary availability to the other party hereto. To the extent any external funding is required by the university in order to implement this Agreement and funding for such purposes is not appropriated to the university by the Legislature of the State of Florida or is not otherwise available to the university, the university shall thenceforth have no further financial obligations hereunder. In the event the university does not have sufficient legislative appropriations to carry out any obligations under this Agreement, it shall immediately notify Seminole Community College of such fact and of such portions of this Agreement that may be deemed terminated as a result of such failure of appropriations.
AGREEMENT TERMS

A. This Agreement shall take effect on January 1, 2002, and shall terminate on December 31, 2002. It may be automatically renewed for additional one (1) year periods unless either party provides the other notice no later than sixty (60) days prior to the expiration of the preceding term that it wishes to terminate this Agreement. If either party fails to follow the terms and conditions of the Agreement as set forth herein, the other party has the right to terminate this Agreement immediately upon written notice to the other.

B. Notices with respect to rights and obligations of each party hereto shall be provided as follows:

University of Central Florida:
Dr. Mark Allen Poisel, Director, Transfer Services
Dr. Maribeth Ehasz, Associate Vice President, Student Development & Enrollment Services
Dr. Gary Whitehouse, Provost
Ms. Carol Barr, Program Director, Health Information Management
Dr. Aaron Liberman, Chair, Health Professions
Ms. Joyce Dorner, Associate Dean, College of Health & Public Affairs

Seminole Community College:
Mr. John Scarpino, Articulation Officer
Dr. Hank Hurley, Vice President, Student Success Services
Dr. Angela Kersenbrock, Dean, Career Programs
Dr. Susan Dooley, Chair, Health Information and Human Services
Dr. Christine Tufts-Maher, Program Manager, Health Information & Coding

C. Modifications, additions, or deletions from this Agreement must be in writing and signed by both parties. The designated representatives for the University and College are listed under "Approvals."

APPROVALS

UNIVERSITY OF CENTRAL FLORIDA
Orlando, Florida

John C. Hitt
President

12/6/01

Date

LEGAL CONTENT APPROVED:
M.B. Liberto, General Counsel

SEMINOLE COMMUNITY COLLEGE
Sanford, Florida

E. Ann McGee
President

11/11/01

Date

Legal Content Approved:

Date