

Affidavit for Florida Residency

When providing information for Florida Residency, no single document shall be conclusive. A minimum of two documents are required. SCC may require additional documentation if needed.

Please complete this form and submit it to the Admissions Office with the requested documentation. If the student is a dependent, he/she must have the person (*claimant*) who provides support complete the affidavit and provide the required documentation.

Attention: The student must be classified as a Florida resident for tuition purposes before the first day of the term you are planning to attend. If the student fails to turn in any documentation proving Florida residency or do not fill out the residency form in full, the student will be placed as an out of state student. Please refer to SCC's "Residency for Tuition Purposes Policy" for further information.

Documentary Evidence

First Tier (at least one of the two documents submitted must be from this list):

- Florida Driver's license (*if known to be held in another state previously, must have relinquished*)
- State of Florida identification card (*if evidence of no ties to another state*)
- Florida voter registration card
- Florida vehicle registration
- Declaration of domicile in Florida (*12 months from the date the document was sworn and subscribed as noted by the Clerk of Circuit Court*)
- Proof of purchase of a permanent home in Florida that is occupied as a primary residence of the claimant
- Transcripts from a Florida high school for multiple years (*if Florida high school diploma or GED was earned within last 12 months*)
- Proof of permanent full-time employment in Florida (*one or more jobs for at least 30 hours per week for a 12-month period*)
- Benefit histories from Florida agencies or public assistance programs

Second Tier (may be used in conjunction with one document from First Tier):

- A Florida professional or occupational license
- Florida incorporation
- Documents evidencing family ties in Florida
- Proof of membership in a Florida-based charitable or professional organization
- Utility bills and proof of 12 consecutive months of payments
- Lease agreement and proof of 12 consecutive months of payments
- State or court documents evidencing legal ties to Florida

Unacceptable documents: Hunting/fishing licenses, library cards, shopping club/rental cards, birth certificate, passport

Declaration of Independence

Beginning July 1, 2007, the student must meet one of the following criteria to be classified as an independent student for the determination of residency for tuition purposes:

- is over 24 years of age by the first day of classes of the term
- is married
- has children who receive more than half of his/her support
- has other dependents who live with and receive more than half of his/her support
- is a veteran of the United States Armed Forces
- Both parents are deceased
- is or was (until age 18) a ward/dependent of the court
- is working on a master's or doctoral degree during the term for which residency status is sought at a Florida institution
- is classified as an independent by SCC's Financial Aid Office

If the student is under the age of 24, one of the following documents must be provided to SCC to prove status as an independent student. The document must be provided by the first day of classes of the term.

- Marriage certificate/license, insurance information showing marital status, most recent tax return showing marital status
- Tax returns showing support of children or other dependents who live with and receive more than half of his/her support
- Military discharge documents
- Legal documents showing student is a ward/dependent of the courts
- Documentation showing that the student provides fifty (50) percent or more of the cost of attendance as defined by SCC's Financial Aid Office (*Examples may include: tax return, W-2 form, pays stubs, employer earnings verification*)

To qualify as a Florida resident for tuition purposes, the student must be a **U.S. citizen, permanent resident alien, or a legal alien** granted indefinite stay by the United States Citizenship and Immigration Services (*USCIS*), who has maintained legal residence in Florida for at least 12 months. Legal residence in Florida is established when certain legal ties to the state are made. Therefore, the student must provide evidence, which satisfactorily proves that the student (*or the claimant*) meets the legal requirements to qualify as a Florida resident for tuition purposes.

Living or attending school in Florida will not, in itself, establish residency. A student who depend upon out-of-state parents for support are presumed to be a legal resident of the same state as their parents. The Florida Statute on residency, FS 240.1201, classifies a student as a dependent or independent student based on United States Internal Revenue Service Income Tax Codes.

A. Please check dependency status.

I am:

- an INDEPENDENT person and have maintained legal residence in Florida for at least 12 months.
(Additional documentation is required.)
 - a DEPENDENT person and my parent or court appointed legal guardian has maintained legal residence in Florida for at least 12 months. *(Additional documentation is required.)*
 - a DEPENDENT person who has resided, for five years, with an adult relative other than my parents or legal guardian and this relative has maintain legal residence in Florida for at least 12 months.
(Documentation is necessary – e.g.: Five years of tax returns proving the claimed student as a dependent.)
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B. Select exception below if applicable.

- 1. A Florida public college/university declared me a resident for tuition purposes.
Name of Institution: _____
(Attach official verification from the institution.)
- 2. Married to a person who has maintained legal residence in Florida for at least 12 months. I have established legal residence and intend to make Florida my permanent home.
(A copy of marriage certificate is required. USCIS documentation required for permanent resident aliens.)
- 3. Previously enrolled at a Florida state institution and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile less than 12 months ago, and I am now re-establishing Florida legal residence.
- 4. According to the United States Citizenship and Immigration Services (USCIS), I am a Permanent Resident Alien or other legal alien granted indefinite stay and have maintained a domicile in Florida for at least 12 months.
(USCIS documentation and proof of Florida residency status required.)
- 5. A member of the United States armed services stationed in Florida on active military duty or whose home of record is Florida, or I am the member's spouse or dependent child. *(Provide a copy of military orders showing home of record as Florida.)*
- 6. A full-time instructional or administrative employee employed by a Florida public school, community college or institution of higher education. *(Provide a copy of employment verification.)*
- 7. Part of the Latin American/Caribbean scholarship program. *(Provide a copy of scholarship.)*
- 8. Qualified beneficiary under the terms of the Florida Pre-Paid Post-secondary Expense Program (S.240.551.F.S)
(Provide a copy of signed card.)
- 9. Living on the Isthmus of Panama and have completed 12 consecutive months of college work at the F.S.U. Panama Canal Branch. *(Provide college transcripts.)*
- 10. A full-time employee of a state agency or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.
(Provide a copy of Employment verification.)
- 11. A full-time student participating in an international linkage institute. *(Provide verification.)*

FOR OFFICE USE ONLY

Date: _____ Term: _____

Print Name: _____

Circle one: Approved Denied

C. This portion must be filled out by claimant.

STUDENT

Name of Student: _____

Telephone Number: (_____) _____ - _____ **Email:** _____

Student ID Number: _____ **Social Security Number:** _____ - _____ - _____

Name of Claimant: _____ **Relationship to Student:** _____

Telephone Number: (_____) _____ - _____ **Email:** _____

Permanent Legal Address of Claimant:

Street

City

State

Zip Code

Date claimant began establishing legal Florida residence and domicile: _____

Month / Day / Year

Claimant must provide two documents that demonstrate an original issue date of 12 months or older. If you have renewed any of the following within the last 12 months, please indicate the original issue date. Please attach other documentation if needed.

CLAIMANT

FL Driver's License Number: _____ **County:** _____ **Date issued:** _____

FL Voter's Registration Number: _____ **County:** _____ **Date issued:** _____

FL Vehicle Registration Number: _____ **County:** _____ **Date issued:** _____

NON-US CITIZEN ONLY

Resident Alien Number: _____ **Date issued:** _____

I do hereby swear or affirm that the above named student meets all requirements indicated in the checked category for classification as a Florida resident for tuition purposes. I understand that a false statement will subject me to the penalties for making a false statement pursuant to 837.06, Florida Statutes, and that a false statement may subject the above named student to the penalties for making a false or fraudulent statement.

Signature of person claiming Florida residency: _____ **Date:** _____

NON-FLORIDA RESIDENTS ONLY (Out-of-State Tuition)

I understand that I do not qualify as a Florida resident for tuition purposes for the term for which this application is submitted and if I should qualify for a future term, it will be necessary for me to file the required documentation prior to the beginning of the term in order to be considered for Florida residency classification.

State in which you last resided: _____ **Date:** _____

Signature of person claiming non-Florida residency: _____